



August 31, 2012

TO: Mayor and Members of Council

FROM Denise Turner Roth, City Manager

SUBJECT: Items for Your Information

City Council Agenda Items

- **Agenda Item #11- Street Resurfacing Project**

Attached is a memorandum from City Engineer Ted Partrick dated August 24, 2012, regarding a change order to a resurfacing contract in the amount of \$135,000 which will extend the contract due to an increase in the amount of work to be completed. This is on Council's agenda for the September 4, 2012 Council meeting.

- **Agenda Item #23- Amending Chapter 16 of the Greensboro Code of Ordinance**

Attached is a memorandum from Police Attorney Jim Clark dated August 24, 2012, regarding proposed changes to section 16-39 of the Greensboro Code of Ordinance with respect to Motor Vehicles and Traffic-Vehicle Impoundment, redemption, etc. This is on Council's agenda for the September 4, 2012 Council meeting.

- **Agenda Item #30a- Grimsley Pool Update**

Attached is a memorandum from Interim Parks & Recreation Director Chris Wilson dated August 31, 2012, providing historical information and the Sutton-Kennerly and Associates findings for Grimsley Pool. This is on Council's agenda for the September 4, 2012 Council meeting.

Minimum Sale Price on City Properties

Attached is a memorandum from City Engineer Ted Partrick dated August 27, 2012, regarding the City's policy on the minimum sale price accepted on City properties.

Contact Center Feedback

Attached is the weekly report generated by our Contact Center for the week of August 20, 2012 through August 26, 2012.

Small Group Meetings

For the week of August 24, 2012 through August 30, 2012, there were no small group meetings between City Staff and [more than two but less than five] Councilmembers.

DTR/mm
Attachments

cc: Office of the City Manager
Global Media



August 24, 2012

TO: Michael Speedling – Assistant City Manager

FROM: Ted Partrick – City Engineer

SUBJECT: Resurfacing Contract
Contract 2011-027
Contract Extension

Summary

Approval of a contract change order by City Council is required to extend the resurfacing contract 2011-027. An agenda memo is being prepared for the September 4, 2012, Council meeting as a change order for the amount of \$135,000. The current contract work is 90% complete as of this date, and no work has been performed on the extended portion. The additional work is an increase of almost 5%.

Background

This change order memorandum is submitted to identify the reason or cause of the change order. There are no unanticipated conditions or design errors involved. There is an increase in the amount of work due to a change in the scope of the contract – not in the type of work, but just in the quantity.

Resurfacing contracts are very similar to maintenance contracts. A contract is usually issued once a year for the most asphalt pavement maintenance that can be performed within the current budget. It is well designed for additional work or extensions if new funds become available or new needs are identified. Additional work is performed at the unit prices in the base contract.

A previous change order was approved by City Council on April 16, 2012, to add \$170,000 of unused snow-removal funds to extend this contract. The total increase in funds would be \$305,000 or 18.7% of the original contract amount.

The following is from the agenda memo being prepared:

The work in Contract 2011-027 consists of resurfacing various streets within the city limits of Greensboro. The contract was awarded to APAC Atlantic, Inc., in the amount of \$1,630,820.64 on February 3, 2012, with a change order for \$170,000 approved on April 16, 2012. Work on this Contract began May 7, 2012 and is expected to finish before November 2012. This request extends the original contract to include approximately 19% more resurfacing.

The final overlay of asphalt remains to be installed on the section of New Garden Road between Jefferson Road and Horse Pen Creek Road. The recent New Garden Road improvement project included this resurfacing and traffic markings when it was originally designed. However, when the contract was actually advertised in 2009, extensive new developments on both sides of New

Garden were in the planning stages. The developer would be installing extensive stormwater piping and structures, turn lanes at Will Doskey and Horse Pen Creek, and moving the curb and gutter along New Garden – none of which would be complete in time for the New Garden resurfacing to start.

The City and the developer agreed that any new asphalt resurfacing was premature in 2009 and that it would have to be replaced when the developments were complete, so this resurfacing was removed from the New Garden contract. Resurfacing this portion was projected to be included in a future resurfacing contract. Now that the developer's work on New Garden is near completion, this current resurfacing contract is the only practical option for completion of the work in 2012. The cost of this work is \$115,000.

The 900 block of Fairmont Street was resurfaced in June under this contract. On August 12, waterlines under the roadway ruptured, requiring large patches on the pavement. To preserve the useful life of the new pavement, the block needs to be re-milled and re-paved. The cost of this re-work is \$20,000 and can be funded in a Water Resources maintenance account.

THP

cc: Butch Simmons – Director, Engineering & Inspections Department
Adam Fischer – Director, Transportation Department
Mary Vigue – Assistant to the City Manager

Office of the City Attorney
City of Greensboro



August 24, 2012

TO: Denise Turner Roth, City Manager

FROM: Jim Clark, Police Attorney

SUBJECT: Amendment of towing and impoundment ordinance

In response to a recent concern expressed by a member of the towing service community, City Staff reviewed Greensboro Code of Ordinances section 16-39 to determine whether additional service contractors may be added to the towing rotation. During this review, Staff determined that the current ordinance does not provide an equitable opportunity for competition to contract with the City for towing services, and improvements may be made to the terms of service in order to gain greater cost efficiency for the City.

After researching the various ways to amend section 16-39 to improve towing services, competition and cost efficiencies, City Staff determined that the most suitable arrangement would involve adopting a Request for Quotations (RFQ) process. The RFQ process allows the City to set specific terms including costs incurred by the City or affected citizens, and it allows for the City to determine appropriate qualifications and letting of contracts for a defined period before re-soliciting services. The contract period proposed by City Staff is three years, with two 1-year extensions permitted.

City Staff recently prepared a text amendment for section 16-39, which re-adopts language inadvertently removed from a previous version of the ordinance. The text amendment also specifically named the City officials responsible for serving as hearing officers in appeals of towing decisions. However, these changes may easily be incorporated into a broader text amendment which City Staff will offer for consideration at the September 4, 2012 City Council meeting.

JAC/mm

cc: S. Mujeeb Shah-Khan, City Attorney
Michael Speedling, Assistant City Manager
Kenneth C. Miller, Chief of Police



August 31, 2012

TO: Denise T. Roth, City Manager
FROM: Chris Wilson, Interim Director
SUBJECT: Grimsley High School Pool

The City has been under contract with Sutton-Kennerly and Associates (SKA) since 1998 to monitor conditions, identify concerns and to develop recommendations and / or solutions to correct the structural / foundation issues at the Grimsley High School pool. As their study progressed and issues were identified, persistent monitoring of the facility and its foundation was continued to ensure the structural integrity of the facility and the safety of all participants. On December 7, 2011 Grimsley High School pool closed as a result of a weather related event that caused damage to the roof. Upon further inspection of the damage, it was revealed that structural integrity and participant safety had been compromised.

Since then, Grimsley High School pool has remained closed as consultants, Sutton-Kennerly and Associates (SKA), conducted further analysis of both the foundation and structural issues. As the Grimsley pool facility remains closed, staff continues to work with all user groups, including Guilford County Schools (GCS) to accommodate their needs through the Greensboro Aquatic Center (GAC) and Smith High School. A comprehensive listing of all public swimming options was made available as a public service announcement and on the City's website, which included locations, pricing and contact details.

As SKA prepared their report, staff analyzed attendance and participation numbers of both Grimsley and Smith High School. The results of this analysis revealed that out of nearly 40,000 total participants at both pools, approximately 60% of the users were GCS participants. Specifically, GCS participants contributed to 68% of total participation at Smith High School and 55% at Grimsley High School. These results, along with the following were shared with GCS:

- As part of the fiscal year 2012-13 budget, staff will begin the three year phasing process of transitionining away from operating the indoor pools at Grimsley and Smith High Schools. Altering the summer operating schedule at Smith High School pool served as the first step towards completing the three year transition.

On Thursday, August 2, SKA presented a draft of their comprehensive report to staff and GCS. The following list highlights the four options that SKA provided and the associated details based on their findings.

- Option 1 \$4,985,000
 - Extend life 12-15 years
 - Repair and renovate existing building and pool
- Option 2 \$4,305,000
 - New Construction / Utilize same footprint of the existing facility
 - Repair pool and construct new building
- Option 3 \$375,000
 - Demolish entire facility and pool
 - No new construction
- Option 4 \$4,415,000
 - Demolish existing building and pool
 - Construct new pool and building on new site

In addition to discussing the findings of this report with GCS, staff has since reached out to other potentially affected user groups such as the Greensboro Swimming Association (GSA) and Triad Masters. Discussions with all groups have been positive and transparent to demonstrate the City's commitment to fostering our relationships and accommodating their needs over this three year transition. To continue our commitment to accommodating all user groups, staff proposes a phased approach in which the Parks and Recreation Department and the Greensboro Aquatic Center (GAC) explore opportunities to develop solutions in both the short term and the long term.

Short term options:

- Assisting GCS by offsetting the additional cost incurred estimated at \$8,400, which was based on last year actuals. This short term option includes assisting Guilford County Schools with the cost of using alternative indoor aquatic facilities. These funds have been identified within the Grimsley Pool budget.

Long term options:

- Explore a long term relationship between GAC and GCS.
- Explore potential opportunity with community partners that manage indoor aquatic facilities.

Staff will present this information to Council on September 4.

CW/ww

cc: Nasha McCray, Division Manager, Planning and Project Development
 Wade Walcutt, Division Manager, Community Recreation Services
 Dan Maxson, Division Manager, Administrative Services



August 27, 2012

TO: Michael Speedling – Assistant City Manager

FROM: Ted Partrick – City Engineer, Engineering & Inspections Department

SUBJECT: Minimum Sales Price on City Properties

All sales of City property require the approval of the City Council to comply with the City charter sections 4.122 – 4.124. Advertisement, negotiations and agreements on the sale of property are generally the responsibility of the Property Management Section of the Engineering & Inspections Department. The sales are presented for Council approval before every closing on property sales.

Engineering & Inspections policy allows the department's section brokers to accept purchase offers that meet or exceed 90% of the appraised value of a property. Acceptance of lower offers may be allowed on properties with significant economic development potential, but it requires the prior approval of the City Manager's Office.

The Department is currently studying the cost of ownership of properties that the City cannot use for any municipal purpose. The study will focus on properties that have high maintenance or code compliance costs. The two primary types of costly properties are foreclosures with dilapidated buildings and vacant properties with drainage creeks. When complete, the study should provide guidance on the economic benefits of selling properties that may not sell at a high percentage of the appraised values. The study will compile the costs of property ownership over a 12-month period and will be complete by June 2013.

THP

**Public Affairs
Contact Center Weekly Report
Week of 8/20/12 – 8/26/12**

Contact Center

4446 calls answered this week

Top 5 calls by area

Water Resources

Balance Inquiry – 735

New Sign up – 174

General Info – 154

High Usage Calls – 129

Sign up/Owners - 103

Field Operations

Bulk Guidelines – 95

HHW/Landfill/Transfer – 81

No Service/Garbage – 65

Repair Can/Garbage – 63

E-Waste - 49

All others

Police/Watch Operations – 311

Courts/Sheriff – 81

Overgrown Lots - 65

Privilege License - 49

GTA - 38

Comments

We received a total of 1 comment this week:

Public Affairs – 1 comment:

- New to the area, loves the City's website. He thinks it is well laid out and has been very helpful to him as a new resident to the City.

Overall

Calls about overgrown lots continued to increase last week while calls about bus schedules remained steady. Call volume was busy through the end of the week.